



ARTISTIC VIDEO CREATIONS
 PO Box 14344, Archdale, NC 27263
 336.906.1279 or 336.431.8865
www.AVCTriad.com / info@avctriad.com

Information and Agreement Form

BRIDE _____ **GROOM** _____

Email _____

Wedding Date _____ **Time of Ceremony** _____ **Videographer Arrival Time** _____

Location/Address: Ceremony _____
 Reception _____
 Approximate length of time ceremony _____ reception _____

VIDEO PACKAGE/DESCRIPTION	_____	\$ _____
DISCOUNT (please list)	_____	\$ _____
SALES TAX (7%)		\$ _____
PAYPAL FEE (3%) (if paying online)		\$ _____
TRAVEL EXPENSES		\$ _____
TOTAL PACKAGE PRICE		\$ _____

Payment Terms: Payment #1 (1/3 of balance) is due within 30 days. Payment #2 (1/2 of balance) is due by/before two months before the event. Payment #3 (final) is due by/before one month before the event. A 3% reimbursement processing fee will be added to the balance if paying by credit card. All monies paid are non-refundable.

Date _____	Package Price \$ _____	Deposit/Balance Paid \$ _____
	Balance Due \$ _____	
	Payment #1 \$ _____	Balance Due \$ _____
	Payment #2 \$ _____	Balance Due \$ _____
	Payment #3 \$ _____	Balance Due \$ _____

GENERAL INFORMATION

_____ Bride's Parents _____ cell _____ Groom's Parents _____ cell _____
 Mail DVDs/BluRays to: _____
 Rehearsal Date _____ Time _____
 Wedding Planner/Director _____ cell _____
 Photographer _____ DJ _____ How did you find us? _____
 Bride to be given away by _____ Number of guests you expect _____
 Anything out of the ordinary to capture on video? _____
 What type EXIT do you plan? _____

THINGS TO REMEMBER

1. Pick a song(s) to introduce your movie. Provide us with the song or title/artist.
2. If doing an animated slideshow, pictures should be submitted to us at least one month prior to the event using DropBox, Google drive or email and in the order you would like them presented.
3. If possible, provide us with a timeline of events for your reception.
4. Please let us know what arrangements you've made for vendor catering.

1. Thank you for choosing **Artistic Video Creations** as your videography vendor for your Wedding Day! Our customers tell us they are thrilled with our work performance and final product! Our video cameras keep rolling long after that still photography shot has ended.
2. The information contained herein and as listed in the **Artistic Video Creations Information and Agreement Form** is hereby accepted as part of this contract.
3. No editing will be started until the balance is paid in full.
4. If the wedding date, time or location changes, Artistic Video Creations should be notified immediately, in writing, of such changes. Any changes are subject to availability. Artistic Video Creations is not bound nor is to be held liable to make any changes or refunds.
5. Client is aware that we use professional lowlight cameras. However, extreme lighting contrasts can adversely affect the video quality. We will do everything within our power to avoid these situations; however, the client releases Artistic Video Creations from any liability for any claims whatsoever due to such situations.
6. The videographer is limited by the guidelines of the event site manager. Client agrees to accept the technical results of their imposition on the videographer. We will offer our suggestions but any negotiations made are the client's responsibility.
7. We ask to be considered when making your catering plans since time constraints and accessibility to food are very limited. There is usually a break while you and your guests are eating. This is usually a good time for us to "grab a few bites" so we can be ready for the next segment of your event. **Please let us know the arrangements.**
8. Artistic Video Creations may substitute another videographer to take the video in the unlikely event of an illness or scheduling conflict. In the event of such substitution, Artistic Video Creations warrants that the videographer taking the video shall be a competent professional.
9. Artistic Video Creations and/or Dennis and Rhonda Baggett's liability in any situation shall never exceed a full refund of the amount paid.
10. All video created by Artistic Video Creations and their representatives are copyrighted and remain the sole property of Artistic Video Creations.
11. Dennis Baggett or Artistic Video Creations may use video from this wedding/event as samples for display, promotional materials or any other use as deemed appropriate by Dennis Baggett. Client releases all claims to profits that may arise from use of videos.
12. Client agrees to pay all reasonable legal fees and costs incurred in the collection of any and all of the unpaid balance owed and or for legal matters relating to copyright infringement. Any legal matters shall be handled in the Randolph County, NC court system.
13. The charges in this contract are based on Artistic Video Creations standard price list. This price list is adjusted periodically and future orders shall be charged at the prices in effect at the time the order is place and deposit is secured.
14. The undersigned party has read and understands the information provided by Artistic Video Creations and agrees to abide by the guidelines and policies set forth in the informational materials.

The terms of this agreement (pages 1 and 2) are understood and accepted by:

Client _____ **date** _____
Signature

Address _____ **phone** _____

Artistic Video Creations _____ **date** _____
Signature

Additional Notes: